

**SPACE COAST RUNNERS
SERVICES AGREEMENT FORM**

This form details the services that will be provided by **SPACE COAST RUNNERS** for your race. This form must be read and signed prior to the staging of your race or the setup of our equipment. Please make a copy for your records. **SPACE COAST RUNNERS** will provide finish line services only. The club's involvement with your event does not make your race a **SPACE COAST RUNNERS** club race.

We do not provide insurance for your event as part of this agreement. You are required to provide your own insurance in order to utilize our services, and it is this insurance that should cover the SCR personnel providing the services for your race. ***Proof of this insurance, in the form of a "Certificate of Other Insured," must be provided to the **SPACE COAST RUNNERS** at least two (2) weeks prior to your event.

In addition, the following services and equipment **are not provided** unless specifically requested and agreed upon before race day. All other aspects of your race not mentioned on this page are your responsibility and not that of **SPACE COAST RUNNERS**.

- a. Volunteers to do mile splits
- b. Course measurement
- c. Person to present the awards
- d. Person to start the race
- e. Water jugs and tables
- f. Help with registration
- g. Course marshals and volunteers
- h. Person to hand out finisher cards
- i. Compiling results

Services Provided:

Basic Timing Service (\$200.00 prepaid, \$225 after the event): _____

With the basic timing service, we will provide the following:

- (1) Race day delivery and removal of equipment
- (2) Assembly and disassembly of the finish line clock
- (3) Assembly and disassembly of the finish line chute
- (4) Timing of the event
- (5) Explanation of ancillary jobs to be performed by your volunteers
- (6) Results (as supplied by you) published in our newsletter

In providing the service we will utilize the following items:

- (1) Finish line clock
- (2) Finish line chute
- (3) Hand-held timer (produces a printout of the runners' positions and times)

Results Board (\$25 plus complimentary race entry for Henry Campbell): _____

The race director is responsible for obtaining and numbering the finisher cards prior to race day.

With the results board, we will provide the following:

- (1) Race day delivery and removal of board
- (2) Assembly and disassembly of the results board
- (3) Finisher cards
- (4) Instruction in how to use the board and compile the results

Race Name: _____ Race Date: _____

Starting Time: _____ Race Location: _____

Race Director's Name: _____ Phone Number: _____

Insurance Provided By: _____

As Race Director for the above race, I have read and agree to the conditions set forth on this form and acknowledge the responsibilities and limited liabilities of **SPACE COAST RUNNERS** for my race.

Signature: _____ Date: _____

Mail contract prior to race date to:
Space Coast Runners, Inc.
c/o Marlene White, Treasurer
30 Country Club Road
Cocoa Beach, FL 32931